

# Application Form

## PERSONAL INFORMATION:

Name and Surname \_\_\_\_\_

Date of birth/Age \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

Do you have judicial record? Yes \_\_\_\_\_ No \_\_\_\_\_

If the answer is yes, please explain: \_\_\_\_\_

\_\_\_\_\_

## POZITION/AVAILABILITY:

Target position (requires)/Other items for which you want to apply \_\_\_\_\_

\_\_\_\_\_

On what date you'll be available to start work? \_\_\_\_\_

Required salary (RON): \_\_\_\_\_

## EDUCATION:

Name and location of school – Diploma – Date of graduation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Skills, Training, Certifications & Awards

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Foreign languages/level (speaking, reading, writing) \_\_\_\_\_

\_\_\_\_\_

PC knowledge / level of knowledge \_\_\_\_\_

\_\_\_\_\_

## PREVIOUS JOBS:

(Start with present or last job)

Employer: \_\_\_\_\_

Field of Activity: \_\_\_\_\_

Post held: \_\_\_\_\_

From: \_\_\_\_\_ Until: \_\_\_\_\_

Duties and Responsibilities: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Field of Activity: \_\_\_\_\_

Post held: \_\_\_\_\_

From: \_\_\_\_\_ Until: \_\_\_\_\_

Duties and Responsibilities: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Field of Activity: \_\_\_\_\_

Post held: \_\_\_\_\_

From: \_\_\_\_\_ Until: \_\_\_\_\_

Duties and Responsibilities: \_\_\_\_\_

Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**References:**

Name/function/phone number

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify that the information contained in this application are true and complete. I understand that false information may be reason to not hire me or immediate termination of employment at any time in the future, if I am hired.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructions: Please answer to all the questions. Complete date and sign the form.